

# CALIFORNIA STATE UNIVERSITY, HAYWARD



California State University, Hayward is seeking an experienced, progressive, and service oriented law enforcement administrator to become the University's new

***DIRECTOR, PUBLIC SAFETY / CHIEF OF POLICE***



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## THE UNIVERSITY

California State University, Hayward is located in the East Bay Hills overlooking the San Francisco Bay. The diverse campus community consists of approximately 1,500 faculty and staff and 14,000 students. The Division of Student Affairs provides support services and programs that enhance student learning and development. Reporting to the Vice President of Student Affairs, the Director manages the campus Public Safety program. In addition, the Director serves as a member of the Executive Council for the Division of Student Affairs and represents the Department of Public Safety in the University and surrounding community.

## THE POSITION

The Director provides leadership, management, and supervision to a department of approximately 30 staff located at two campus sites; administers the department budget; plans, organizes, and maintains the campus Public Safety program which includes: crime prevention, investigations, facility security, emergency/disaster preparedness, parking and traffic control, confidential law enforcement, and tort liability. The Director acts as liaison to external law enforcement agencies and provides guidance to campus administrators, as appropriate.

## QUALIFICATIONS

A bachelors degree, and a minimum of 5 years of law enforcement experience, including 3 or more years in increasingly responsible managerial capacities is required (preferably in higher education environments). A master's degree in Public Safety or related field is desirable. Current advanced POST certification preferred or must be able to satisfy all POST standards within 1 year of employment. Demonstrated ability to effectively and efficiently manage a complex organization. Demonstrated effectiveness in writing, speaking, analytical and organizational skills. Demonstrated success in securing and managing external funding for departmental initiatives. Demonstrated ability to communicate effectively with a diverse student, staff, faculty, and campus community.

## EQUAL OPPORTUNITY EMPLOYER

California State University Hayward is an Affirmative Action/Equal Opportunity Employer in conformance with Federal and State regulations, and does not discriminate on the basis of race, color, national origin, religion, gender, sexual orientation, age, or disability. The University is committed to principles of diversity in employment and to creating a stimulating learning environment for its diverse

student body. Ethnic minorities, women, Vietnam-era veterans, and individuals with disabilities are encouraged to apply.

## COMPENSATION

Annual Salary: \$95,000 to \$115,000, depending on qualifications. This is a management position covered by the California State University Management Personnel Plan. The plan provides a comprehensive benefits package and competitive salaries commensurate with qualifications.

## APPLICATION PROCESS

The University has contracted RJA Management Services, Inc. to solicit a strong candidate pool and administer all application procedures. An application package consisting of two (2) copies of your resume with a cover letter outlining qualifications, an RJA supplemental questionnaire, and a list of five (5) professional references is required for consideration. A questionnaire can be obtained by calling RJA at (626) 447-3318 or through RJA's website. Completed application packages should be sent to:

Dr. Richard Garcia, President  
**RJA Management Services, Inc.**  
550 W. Duarte Road, Suite 6  
Arcadia, CA 91007  
EOE  
[www.rjamanagement.com](http://www.rjamanagement.com)

Applications will be accepted until the position is filled, with priority consideration given to completed applications received by **June 21, 2002**.

Application materials will be evaluated by RJA Management Services, Inc. and presented to the University Search Committee for consideration. The most qualified candidates will be invited to the University for a personal interview. The Search Committee shall maintain Confidentiality of all proceedings until the finalist list (those invited to campus) is agreed upon. At this time, the campus community will be informed of the finalists and solicited for input into the final decision.

## ADDITIONAL INFORMATION

Additional information about California State University, Hayward can be obtained on the University's websites:

[www.csuhayward.edu](http://www.csuhayward.edu)  
[wwwsa.csuhayward.edu](http://wwwsa.csuhayward.edu)

